



**OPEN**

## Business as usual. Even when the unusual strikes

- Having a plan demonstrates to staff, customers, suppliers and other stakeholders a degree of confidence and control in the business
- It's not just big organisations that need a plan – they just need bigger ones.
- Without a plan most firms don't survive.

### How can we help?

We have two distinct ways of helping clients to develop and deliver Continuity Plans, both involving the use of a bespoke software package.

### Russell Scanlan Consultancy

We work with clients through a series of meetings to understand their continuity planning issues and build their incident plans by answering a straightforward set of questions. Subjects examined include major incident management; denial of access; loss of premises, IT or communications systems; or a breakdown in the supply chain. Solutions are offered and on-screen selections steadily build the plan document in the background.

### Online software access

For clients who want to prepare and develop their continuity plans without our consultancy, we can provide access to the bespoke software hosted remotely. With this option you will have:

- Login access to the planning area
- Freedom to visit, develop, edit and review your plans as many times as you wish
- Ability to download your plans in MS Word, edit them offline and upload them again
- E-mail notification when it is time to review your plans and notifications of site enhancements
- 10 Mb of storage space for your plan documents and any files that are crucial to your business continuity
- Technical support line.

We can assist with the construction and maintenance of your Continuity Plan, in an efficient and cost-effective way.



### It's good to talk

*We are happy to discuss your business continuity planning needs in total confidence. After all, the better we understand your business, the more effectively we can help you maintain it.*

Please call **Andy Jenkins**

on **0115 983881**

or visit our website

[www.russellscanlan.com/business-continuity](http://www.russellscanlan.com/business-continuity)

Follow us on:



**Russell Scanlan**

INSURANCE BROKING / RISK MANAGING